SrNo	Question	Option_A	Option_B	Option_C	Option_D	Provisional Answer	Final Answer
1	_____ Printer use toner.	Inkjet	Character	Plotter	Laser	D	D
2	Many dots are printed to make character in _____ printer.	Dot Matrix	Plotter	Laser	Solid	A	A
3	_____ Can contain many files.	Folder	Basket	Box	None Of Above	A	A
4	Longest key on keyboard is ……………	Enter	Numeric Enter	Backspace	Spacebar	D	D
5	_____ Is not operating system.	Windows	Linux	Ms-Office	All Of Above	C	C
6	This is not a font type___	Bold	Arial	Calibri	Times New Roman	A	A
7	_____means readymade formats provided by words.	WordArt	font styles	Font size	Template	D	D
8	After clicking on_____in document resizing handles are appeared around it	Picture	Paragraph	text	scroll bar	A	A
9	_____ is used to cancel the changes	ESC	delete	next	None of these	A	A
10	_____bar displays name of document with program name	Menu	Task	Title	status	C	C
11	_____Function converts the number into nearest integer.	if()	Min()	Round()	int()	D	D
12	With _____Function Current System Time gets Inserted in Current Cell.	Now()	Time()	Current Time()	Clock()	A	A
13	The Zoom slider strip can be viewed at the right hand side of _____ bar	Scroll bar	Title Bar	Status Bar	None of the above	C	C
14	_____ Function makes the text given in the brackets converted into capital cases and inserted in the cell	Lower()	Capital()	Upper()	Case()	C	C
15	_____ option helps us to fit more of the data on lesser number of the pages	Print Titles	Scale to Fit	Break	Print Area	B	B
16	_____ means the effects given in slide, regarding how the objects appeared during slide show.	Animation	Transition	Word art	clipart	A	A
17	_____ view is available in PowerPoint	Slide Mater	Handout Mater	Notes Master	All of these	D	D
18	By pressing _____ key we can stop the running slide show.	Close	Exit	Escape	None of these	C	C
19	_____ Menu is available only in PowerPoint.	Window	View	Slide show	Format	C	C
20	PPT can be prepared from _____ application.	MS-Word	MS-Excel	MS-PowerPoint	MS-Access	C	C
21	_____ Browser is developed in Google Corporation.	Chrome	Firefox	Opera	Internet Explorer	A	A
22	_____ Browser is developed in Microsoft Corporation.	Chrome	Firefox	Opera	Internet Explorer	D	D
23	_____ system is use send electronic message.	E-mail	Online service	Voice mail message	Shared resources	A	A
24	_____is NOT a function of Operating System.	Hardware Management	Memory Management	File Management	Checking error in a program	D	D
25	_____is an application software.	Windows	Linux	Unix	Spreadsheet	D	D